

**TALLULAH FALLS SCHOOL ATHLETICS  
COLLEGIATE ELIGIBILITY NCAA REGISTRATION INFORMATION**

12-7-23

Hello TFS High School Students-Athletes and Parents,

If you have any desire to participate in collegiate athletics in any sport at any division level, it is important to begin the required process of NCAA eligibility. **The NCAA Eligibility Center is a requirement of any potential collegiate athlete.**

We will have a parent and student-athlete meeting on **WEDNESDAY, JANUARY 10** at the Natatorium 6:45-7:45 PM to answer questions. **BOARDING STUDENT ATHLETES HOPING TO PARTICIPATE IN COLLEGE ATHLETICS SHOULD PLAN ON ATTENDING!**

**Please RSVP to [lowell.hamilton@tallahahfalls.org](mailto:lowell.hamilton@tallahahfalls.org)**

Anyone unable to attend the meeting, feel free to contact Coach Hamilton after reviewing the following materials. You do not have to or necessarily even need to attend the meeting if you already have an account or are comfortable with the process after reviewing the materials. We are providing this opportunity to answer any questions, emphasize the importance of registration, and share that collegiate athletic options are available.

**When Should I Register With The NCAA Eligibility Center?**

It is recommended by the NCAA that you register with the NCAA Eligibility Center going into your HS freshman year or as soon as you feel you have a desire to compete at the collegiate level.

For initial eligibility requirements, review the division-specific information below:

[Division I](#)

[Division II](#)

[Division III](#)

**Registration**

Download the [Registration Checklist](#) to have on hand.

On the NCAA Eligibility Center website, you will find the tools and information to guide you toward your goal of becoming an NCAA student-athlete. Allow at least 30 to 45 minutes to register completely for a Certification Account, and 15 to 30 minutes to create a Profile Page. If you need to exit and come back at a later time, you can save and exit once your account has been created.

Register with the NCAA Eligibility Center by following these steps:

1. Determine the [right Eligibility Center account](#) for your circumstances.
2. Visit [eligibilitycenter.org](http://eligibilitycenter.org) and locate the correct account option type for you.
3. If you are unsure in which division you want to compete, registering to play at NCAA-certified basketball events, younger than ninth grade, or a domestic student-athlete who plans to compete at a Division III school, select Option 1: Free Profile Page account. If you are a college-bound international student-athlete and you plan to compete at a Division III school,

select Option 2: Amateurism-Only Certification Account. If you plan to compete at an NCAA Division I or II school, select Option 3: Academic and Amateurism Certification Account.

4. Decide if you would like to sign up with a Certification Account or Profile Page. If you plan to compete at an NCAA Division I or II school, select the “Create an Account” button. If you plan to compete at an NCAA Division III school or are currently unsure where you want to compete, select the “Create a Profile Page” button. Reminder: you may transition from a Profile Page to a Certification Account, but may not move from a Certification Account to a Profile Page.
5. On the next page, provide a valid email address to create either account and begin the registration process. Be sure you provide an email address you check frequently and will be active even after you complete high school.
6. Check your email inbox for an email containing a verification code and return to [eligibilitycenter.org](https://eligibilitycenter.org). Enter your verification code and continue registering.
7. Complete the account, Basic Information, and Contact pages.
8. Certification accounts will be prompted to pay the nonrefundable registration fee. Students have 30 days after receiving a verification code to pay before their account is dropped out of the system. After submitting payment, return to your Dashboard to complete registration.
9. Both account types will be prompted to enter their most recent School information. Please include all schools, even if you did not receive grades or credits. If you have completed coursework at home, you may or may not be a [home school student](#) for NCAA initial eligibility.
10. After entering School information, Certification accounts will be taken to the Sports page. Please select the sport(s) you plan to compete in and continue to answer the Sports questions.
11. After completing the School section (Profile Page account) and Sports section (Certification accounts) you will be taken back to your Dashboard.

#### Registration Fee and Waiver

Your Certification account will be eligible for processing once the registration fee is paid or waived. (Effective 9/1/2022, fees are nonrefundable 30 days after the account is created.) You must pay online by debit, credit card, or e-check. Effective 9/1/2022, the registration fee for an Academic and Amateurism Certification account is \$100 for students from the United States and [its territories](#) and Canada, and \$160 for students from all other countries. The registration fee for an Amateurism-Only Certification account is \$70 for all students. Profile Page accounts are free and do not include a registration fee until they are transitioned to either [Certification account](#).

*If you are unable to pay the registration fee for the NCAA Eligibility Center due to financial considerations, there is an option in the Payment section to indicate you are eligible to receive a fee waiver. You are eligible for an Eligibility Center fee waiver if you meet any of the following criteria:*

- You are enrolled in or eligible to participate in the Federal Free or Reduced Price Lunch program (FRPL).
- You have received or are eligible to receive an SAT or ACT fee waiver.
- Your annual family income falls within the [income eligibility guidelines](#) set by the USDA Food and Nutrition Service.
- Your family receives public assistance (e.g., SSI, SNAP).
- You are enrolled in a government program that aids students from low-income families (e.g., GEAR UP, TRIO, Upward Bound).
- You live in government-subsidized public housing, a foster home, or are homeless.
- You are a ward of the state or an orphan.
- You have applied to FAFSA and have received or are eligible for a Pell Grant.
- A school or government official can attest to your economic need.

*If you meet the above criteria and have attended a U.S. high school, please ask your high school counselor to confirm your fee waiver eligibility through the NCAA Eligibility Center's High School Portal after you have completed your Certification account registration.*

All fees are nonrefundable 30 days after you successfully register with a Certification account. If you completed a duplicate registration and paid your registration fee twice, you may be eligible for a refund of the duplicate registration fees. To receive a refund, you need to complete and submit a refund form. Once you create a Certification account, you cannot transition back to a Profile Page.

## **How to Register**

Which Eligibility Center account is right for you?

- If you want to play NCAA sports at a Division I or II school, you will need to register for an Academic and Amateurism Certification Account with the NCAA Eligibility Center.
- College-bound [international](#) student-athletes planning to initially enroll at a [Division III school](#) in the 2023-24 academic year should create an Amateurism-Only Certification account.
- College-bound [domestic](#) student-athletes planning to compete at a Division III school can create a Profile Page to receive important updates about being a student-athlete and preparing for college.
- For student-athletes unsure in which division they want to compete; students registering to play at NCAA-certified basketball events; students younger than ninth grade; or domestic student-athletes who plan to compete at a Division III school, our free Profile Page account is the right choice. The Profile Page account is best practice as the place to start for most student-athletes and can be transitioned to either Certification account when needed.

Unsure which Eligibility Center account is right for you? [Click here](#).

The NCAA Eligibility Center works with you and your high school to help you prepare for life as a student-athlete. If you have questions about your eligibility or the registration process, please review our resources and [frequently asked questions](#) or call us toll-free at 1-877-262-1492. International students should use our [International Contact Form](#) to reach out to staff.

The following resources can assist with questions you may have about registering with the Eligibility Center.

- [Which Eligibility Center account should I create?](#)
- [Registration Checklist](#)
- [How to add your school information to your Eligibility Center account](#)
- [How to add sports information to your Eligibility Center account](#)
- [How do I review my tasks?](#)
- [How to transition from a Profile Page to a Certification account](#)
- [How to change your graduation or enrollment date](#)

Competing at the Next level is an incredible opportunity that 76 TFS student-athletes have earned. If you would like to join them on the TFS Next Level Board, then maximize your talents by working SMART, by choosing GREAT character, by being a GREAT teammate, by disciplining yourself to choose to do what is necessary, and by registering to be eligible to do so. We wish you the best as you continue being a light to the world.

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