



Director of Sports Medicine LATC

About TFS

Tallulah Falls School is an independent, coeducational college-preparatory boarding and day school nestled in the northeast Georgia mountains serving more than 500 students in grades four-12. Our students, faculty, staff, parents, and supporters form a close-knit school family where everyone feels a sense of belonging and purpose. We all work together as a team to accomplish a common mission.

Job Summary

Tallulah Falls School is seeking a full-time Director of Sports Medicine/Licensed Certified Athletic Trainer with the expertise and passion to enhance a culture of great character, highly competent skill execution and competitive performance leading to seasons of significance. The ideal candidate will be an esteemed and organized mentor who commands respect, confidentiality, sees the big picture and sets inspiring standards to further our desire to demonstrate the high ideals of education-based athletics as instrumental in school pride, student development and team success.

Salary is commensurate with education, certification, and experience. Those fortunate enough to influence young lives at TFS receive a competitive benefits package.

Responsibilities

Develops:

- Overall sports medicine program for Tallulah Falls School
- The Sports Medicine budget annually
- Assists in developing and managing the SMD budget
- 3 and 5 year maintenance plan for SMD facilities at each TFS venue
- A medical team within the community for Athletic injuries on campus

Coordinates:

- With specialists as needed on and off campus such as counselors, physical therapists chiropractors etc.
- And schedules with onsite staff for utilizing the facilities for athletes health and recovery from injuries

- Referrals for athletes to Medical Team as needed with LATC of that sport
- Team doctor for onsite physicals and clinics

Communicates:

- And provides Staff with prompt information concerning athlete's injury, prognosis and
 - rehabilitation process
- And conducts along with LATC, the proper 7-day concussion protocols to all athletes diagnosed with a concussion
- With coaches and staff regarding Return to PLAY/Learn protocols
- Works with administration, teachers and school counselors concerning concussion return to Learn/Play as athletes re-entering regular school routines

Manages:

- The Sports Medicine Facility at all venues at TFS
- Coverage for all home athletic events

Maintains:

- Records on training room visits, injury reports and rehabilitation of athletes
- Inventory and care of all equipment in the department

Available:

- To Design and teach the health occupation/sports medicine course as approved by Academic Dean
- To Mentor TFS students through Youth Apprenticeship in the medical field
- To be a member of the interview committee for staff and student volunteers
- Other duties as needed

Requirements & Qualifications

- Required bachelor's degree in athletic training, master's preferred.
- NATA/BOC Certified Member
- Licensed in Georgia or eligible for Licensure in Georgia
- Minimum 3-5 years' experience in a sports medicine training room setting
- CPR/First Aid/AED current certification
- Maintain a high degree of professionalism.
- Understand and value private education, day and boarding student life and academic/athletic balance.
- Adhere to and enforce all school policies.

Standard Physical Requirements:

- Must be able to sit and/or stand for an extended period of time.
- Must be able to bend, reach, lift and climb.
- Must be able to understand written and verbal instructions.
- Must be able to lift, carry, move and handle equipment, boxes weighing up to 50 pounds.
- Must be able to communicate and respond to questions from various levels both within and outside the organization.

- Must have manual dexterity sufficient to perform specified duties.

In addition to completing the employment application, interested candidates should email a cover letter, resume, and a list of three professional references to Athletic Director, Scott Neal at scott.neal@tallulahfalls.org. **No phone calls, please.** The employment application can be found here- <https://www.tallulahfalls.org/about/employment-opportunities.cms>

Tallulah Falls School is an equal opportunity employer.

All job applicants at TFS will undergo testing for the presence of illegal drugs as a condition of employment. Any applicant with a confirmed positive test result will be denied employment. Applicants will be required to submit to a specimen test at a laboratory selected by Tallulah Falls School and sign a consent agreement to release TFS from liability.