



Upper School Part-Time Dual Enrollment Spanish Teacher

About TFS

Tallulah Falls School is an independent, coeducational college-preparatory boarding and day school nestled in the northeast Georgia mountains serving more than 500 students in grades four-12. Our students, faculty, staff, parents, and supporters form a close-knit school family where everyone feels a sense of belonging and purpose. We all work together as a team to accomplish a common mission.

Job Summary

Tallulah Falls School seeks a student-centered, energetic, and inventive part-time upper school dual enrollment Spanish teacher with the ability to instruct highly motivated students in a rigorous course of study at the college-preparatory level, honors level and advanced level. The candidate must possess a desire to be a part of a special team to capture hearts, elevate character and intellect, and prepare our students to thrive in life. They will contribute to the academic and extracurricular life of the school through a willingness to coach and/or the school's Outdoor Education Program. Salary is commensurate with education and experience.

Responsibilities

- Provide an engaging environment conducive to facilitating a positive learning experience for all students.
- Provide a superior level of instruction for students daily.
- Communicate effectively and in a timely manner with parents and school administration.
- Seek improvement through professional development.
- Building relationships and mentoring young individuals
- Evaluate each student's growth in knowledge and skills in the course being taught.
- Other duties as assigned.

Requirements & Qualifications

- Master's Degree in any field and at least 18 graduate hours in the relevant subject area.

- Georgia teaching certificate or state equivalent in the field of Spanish.
- Significant teaching experience (teaching experience at a college setting preferred).
- Maintain a high degree of ethical professionalism.
- Exhibit superior classroom management skills.
- Maintain thorough records and plans.
- Incorporate the use of technology into the classroom.
- Adhere to and enforce all school policies.

Standard Physical Requirements:

- Must be able to sit and/or stand for an extended period of time.
- Must be able to bend, reach, lift and climb.
- Must be able to understand written and verbal instructions.
- Must be able to lift, carry, move and handle equipment, boxes weighing up to 20 pounds.
- Must be able to communicate and respond to questions from various levels both within and outside the organization.
- Must have manual dexterity sufficient to perform specified duties.

In addition to completing the employment application, interested candidates should email a cover letter, resume, and a list of three professional references to the attention of Jeremy Stille at jeremy.stille@tallulahfalls.org. No phone calls, please. The employment application can be found here- <https://www.tallulahfalls.org/about/employment-opportunities.cms>

Tallulah Falls School is an equal opportunity employer.

All job applicants at TFS will undergo testing for the presence of illegal drugs as a condition of employment. Any applicant with a confirmed positive test result will be denied employment. Applicants will be required to submit to a specimen test at a laboratory selected by Tallulah Falls School and sign a consent agreement to release TFS from liability.